

FAMUFEST Festival Statutes

1. Preamble

The FAMUFEST Festival (hereinafter "FAMUFEST") is an integral part of the academic life of the Film and TV School of the Academy of Performing Arts in Prague ("FAMU"). It allows the students, teachers and the general public to view the films created at FAMU and gives the school room for reflection and self-reflection. FAMUFEST jurors are nominated from among cultural luminaries, most of who do not work at FAMU on a steady basis, therefore offering an alternative view of FAMU's creative process. FAMUFEST also addresses the cultural public, intending to present the talents who will shape the face of Czech cinema, TV, photography and other audio-visual art forms in the future.

2. General provisions

- 2.1 FAMUFEST is a showcase of the work primarily of FAMU students and a public event organised by FAMU students once every calendar year in the spring. The final concept is selected on multiple levels. Applying concepts must meet the criteria of clause 2.7, comply with the main idea of FAMUFEST (allowing the students, teachers and the general public to see the films created at FAMU and giving the school room for reflection and self-reflection) and comply with the requirements of grant calls (MHMP, OMA-MKČR, SFK, MŠMT) that help make FAMUFEST happen. The observance of the above requirements is verified by the FAMUFEST committee (that includes the Dean, Research and Development Methodologist; a member of the Academic Senate, the Head of the Department of Production, and FAMUFEST subject teachers). If a concept complies with the above requirements, the FAMUFEST committee will nominate it for the competition (an online vote) open to all members of FAMU's academic community. In the end, the concept that wins the most votes will be nominated the winner. The winning team (the "team") shall include students of FAMU's Department of Production (the future 2nd year, winter semester) – the FAMUFEST organisers who can collaborate with other FAMU students, led by the executive director (the "Director").
- 2.2 FAMUFEST Director or a Team member appointed by the Director is responsible for

the financing of FAMUFEST.

- 2.3 The Secretary of FAMU along with the economic section, Head of the Department of Production and/or the Research and Development Methodologist shall audit the use of the funds allocated for the FAMUFEST budget (the "budget") that is funded by FAMU and the FAMUFEST team from both public and private sources.
- 2.4 The management of FAMU supports the team and contributes to budgetary sources depending on the current financial possibilities and, in agreement with the Dean of FAMU, offers the school's name and auspices for use in organising FAMUFEST.
- 2.5 The Dean shall announce the competition for the FAMUFEST concept for the next year by the end of June of the current year. The FAMUFEST concept must be submitted in cooperation with the students of the future 2nd year of bachelor's programmes of the Department of Production – the organisers of FAMUFEST are the students of the Department of Production and organise FAMUFEST during the winter semester of the future 2nd year of their bachelor's programme.
- 2.6 The projects that comply with the feasibility criteria shall be confirmed at a meeting of the FAMUFEST committee where all project applicants will be heard and where they can elaborate on their plans as submitted in the concept.
- 2.7 The FAMUFEST concept must contain the following information:
 - a) Name of FAMUFEST Director;
 - b) Personnel in other key positions in the team;
 - c) Team structure (percentage of students from the various FAMU programmes);
 - d) Suggested venue(s) and date;
 - e) Idea, artwork and dramaturgic plan;
 - f) Characteristics of statutory categories and non-competition events, if any;
 - g) Awards and their granting;
 - h) Method of presentation of art works other than film (photographs, installations, screenplays, etc.) as part of FAMUFEST;
 - i) General idea of accompanying and industry events;
 - j) Manner and extent of communication with the general public;
 - k) Approximate budget and an idea of sources of funding;
 - l) Plan for Ozvěny FAMUFESTu (*FAMUFEST Echoes*);
 - m) Implementation survey;
 - n) Suggestions for jury members.

3. Special provisions

- 3.1 The Director and the team are responsible for the course and organisation of FAMUFEST.
- 3.2 Once the winning concept is announced, the team shall meet with the Dean of FAMU, Secretary of FAMU, FAMU R&D Methodologist and the Head of the Department of Production over the FAMUFEST budget and schedule.
- 3.3 The Director of FAMUFEST is responsible for the proper completion of work on FAMUFEST and for the account breakdown of any grants or other sources of funding depending on the conditions for their provision, which they shall submit to the Secretary without undue delay after the completion of the event. By the end of the year, the Director shall present a final report on the completed FAMUFEST edition to the Dean of FAMU.
- 3.4 FAMUFEST is open to entries from among works made by FAMU students (in particular shared and subject exercises, extraordinary exercises, graduate films and production projects) produced during the preceding academic year. The works must have all rights of use covered, including for online screening. Works that may be entered shall only be those made by FAMU students or by FAMU graduates who were FAMU students at the time of making the work, and works produced or co-produced by FAMU. For shared exercises, the producers usually enrol the works; for subject exercises and other projects, the main project author enrolls the work.
- 3.5 The team member in charge of partnerships and sponsorships arranges the approach to prize giving in all categories.
- 3.6 Individual sponsors and partners of FAMUFEST may be presented as part of the programme only based on a consultation with the Collegium of the Dean of FAMU.
- 3.7 The FAMUFEST team shall announce the deadline, method and conditions for submitting binding applications for works in all FAMUFEST sections no later than two months prior to the beginning of the current FAMUFEST. The application shall include a choice for the entrant of whether the work should be included in a competition section or a non-competition section. Applications and technical specifications shall be available at www.famufest.cz.

- 3.8 The team member in charge shall coordinate the preparation and installation of photography exhibits and intermedia installations organised as part of FAMUFEST.
- 3.9 During FAMUFEST, jury panels will assess the works entered in the competition sections and bestow prizes on the winners of the individual categories. Juries have the right to not bestow a prize. When giving the prizes, the chairpersons of the juries shall publicly explain the criteria for their decision.
- 3.10 The team has the right to define its own competition categories. It is recommended to use the thirteen competition categories listed below (see clause 3.11).
- 3.11 Recommended competition categories:
- Best FAMUFEST Film
 - Best Director of a Feature Film
 - Best Director of a Documentary Film
 - Best Director of an Animated Film
 - Best Intermedia and Conceptual Work
 - Best Cinematography
 - Best Montage
 - Best Sound Design
 - Best Photography
 - Best Production
 - Best Filmed Screenplay
 - Best Unused Screenplay
 - Best First Year Film – Aramis Prize
- 3.12 If the team uses the categories listed in clause 3.11, the main jury will bestow prizes in the competition categories except for the following: Best Intermedia and Conceptual Work, Best Photography, Best Production and Best Unused Screenplay. Separate juries will be appointed for the categories cited in this clause.
- 3.13 One work may win awards in multiple categories.
- 3.14 The festival team reserves the right to not include in the competition any work entered or submitted after the official deadline or contrary to the official rules for submitting applications or works. When submitting an application, the entrant agrees with the conditions defined by the festival and takes due note that a work will be excluded from

both competition and non-competition sections if the conditions are not observed.

- 3.15 The festival team is obligated to present all entrant works that are not contrary to clauses 3.4 and 3.14 as part of FAMUFEST. If the budget and time permits, all films shall be screened in a cinema, with preference given to shared exercises. If all the entrant films cannot be screened in the cinema due to capacity constraints, the entrant films with consent for online screening may be screened online. As an alternative to online screening, the presentation of films on the FAMUFEST website at www.famufest.cz or another web platform approved by the Dean's Collegium is accepted as equal to the screening in the cinema.
- 3.16 The Director or a FAMUFEST team member in charge along with the FAMU Secretary, R&D Methodologist and the Head of the Department of Production shall prepare grant applications for the next edition of FAMUFEST for grants with deadlines before the end of the current year.
- 3.17 The current FAMUFEST team undertakes to share with the next FAMUFEST team their insights and documentation on the current FAMUFEST edition, which can aid in organising the subsequent edition, including the supplementing the FAMUFEST Manual. It shall also instruct the team about all the possibilities and source of financing, as well as about any liabilities of the festival edition being currently completed. The full documentation (including a nominal list of prices, contract copies, account breakdowns, final and financial reports, media coverage, photographs, graphic material and other press and documents issued in connection with the festival) shall be archived at the FAMU Dean's office; the Director of the current FAMUFEST shall submit the same there by 31 December of the current year.
- 3.18 These Statutes become valid once signed by the Dean and approved by the Dean's Collegium and then by the Academic Senate of FAMU, which was held on 24 July 2020, and takes effect on the day of publication on the official board.

Andrea Slováková, Ph.D

Dean of FAMU

Eliška Děcká, Ph.D

Chairwoman of AS FAMU